

# M&M How To Guides Stored Elsewhere

There is a folder of useful guides about Media and Messaging on Google Drive in the folder [https://drive.google.com/drive/folders/11kYUGQRZIHwFcyischYW6yVQ\\_SDGDtcE](https://drive.google.com/drive/folders/11kYUGQRZIHwFcyischYW6yVQ_SDGDtcE)

Here is a list of the titles. It is not easy to create direct links to the individual files here, as the folder listing is dynamically generated. So it is best to go to [the folder](#) and select the file you want. Feel free to add a brief description to each here, if you think it would help. (Make sure you include the word "Facebook" under the "How to Moderate a FB Community" document so it appears in any search for "Facebook", then delete this note!) Some documents are available in multiple formats; I have just listed one format for each document here.

- "How to take great images and share them on the XR Media Library"
  - "HOW TO WRITE A PRESS RELEASE.pdf"
  - "M&M Toolkit HOW TO BUILD A TEAM OF SPOKESPEOPLE.pdf"
  - "M&M Toolkit HOW TO KNOW WHATS NEWS.pdf"
  - "M&M Toolkit HOW TO LIVESTREAM.pdf"
  - "M&M Toolkit HOW TO MAKE VIDEO CONTENT.pdf"
  - "M&M Toolkit HOW TO MODERATE A FB COMMUNITY.pdf"
  - "M&M Toolkit HOW TO PITCH FEATURE IDEAS.pdf"
  - "M&M Toolkit HOW TO RECORD OR LIVESTREAM A WEBINAR.pdf"
  - "M&M Toolkit HOW TO USE STAKEHOLDER ANALYSIS.pdf"
  - "M&M Toolkit HOW TO WRITE A NEWSLETTER.pdf"
  - "REBELLION-2020-Design and Messaging.pdf"
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